

NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION

NOVEMBER 22 , 2016

9:00 A.M. - OPEN PUBLIC MEETING OF THE COMMISSION

9:10 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECESS PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE MEETING NO. 503

1. PERSONNEL
2. CONTRACTS

PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303

1. CONSOLIDATED BUDGET TO ACTUAL REPORT
2. 2017 BUDGET PRESENTATION

10:00 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECONVENE PUBLIC MEETING

PUBLIC COMMISSION MEETING

1. COMMISSION BUSINESS - ACTION REQUIRED

I. 9:00 A.M. OPEN PUBLIC MEETING OF THE COMMISSION

COMMISSION ROLL CALL:

CHAIRMAN SHOTMEYER _____ VICE CHAIRMAN ORECHIO _____
 COMMISSIONERS: ASHKINAZE _____ AMEDEO _____
 KUSER _____ BURRELL _____
 GAROFALO _____

- **PLEDGE OF ALLEGIANCE**
- **N.J.S.A.: 10:4-6 ET SEQ: REQUIREMENTS COMPLETED**

II. PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303
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1. CONSOLIDATED BUDGET TO ACTUAL REPORT

9:10 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECESS PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE MEETING
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- **POLL PUBLIC ATTENDEES REGARDING AGENDA ITEMS**

III. PUBLIC COMMISSION BUSINESS
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ACTION REQUIRED:

1.
 - a. **Public Commission Meeting Minutes of October 26, 2016;**
 - b. **Public Work Session Minutes of October 26, 2016;**
2. **Purchase Requisitions over \$5000 Report for November 2016 in the amount of \$180,076.00**
3. **Commission Invoices:**
 - a. **Invoice #1060-12 from Stone Hill Construction for Contract #1060 – Wanaque South Pump Station Upgrades in the amount of \$503,430.00**
Michael Dox, Plant Electrical Engineer and Edwin Reyes, Project Engineer approve invoice 3(a) for payment.
 - b. **Invoice #1060-11 from Stone Hill Construction for Contract #1060 – Wanaque South Pump Station Upgrades in the amount of \$254,847.18**
Michael Dox, Plant Electrical Engineer and Edwin Reyes, Project Engineer approve invoice 3(b) for payment.
 - c. **Invoice #1083-9 from Stone Hill Construction for Contract #1083 – Lagoon Decant Tower Discharge in the amount of \$407,740.00**
Maria Alliegro, Director of Engineering and Ron Farr, Project Manager approve invoice 3(c) for payment.
 - d. **Invoice #54571 from DLB Associates Consulting Engineers PCNJ for Contract #1045 – Electrical Infrastructure Study in the amount of \$8,122.50**
Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approve invoice 3(d) for payment.

- e. **Invoice #54711 from DLB Associates Consulting Engineers PCNJ for Contract #1045 – Electrical Infrastructure Study in the amount of \$2,707.50**

Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approve invoice 3(e) for payment.

- f. **Invoice #IV00241362 from Hatch Mott MacDonald for Contract #1085 – WSPS Construction Administration in the amount of \$1,588.77**

Michael Dox, Plant Electrical Engineer and Edwin Reyes, Project Engineer approve invoice 3(f) for payment.

- g. **Invoice #29913 from Princeton Hydro LLC for Contract #1097 – Reservoir & Watershed Management Consulting in the amount of \$744.00**

Lewis Schneider, Director of Treatment/Lab Compliance/Licensed Operator and Maureen Kneser, Manager of Lab approve invoice 3(g) for payment.

- h. **Invoice #30018 from Princeton Hydro LLC for Contract #1097 – Reservoir & Watershed Management Consulting in the amount of \$2,976.00**

Lewis Schneider, Director of Treatment/Lab Compliance/Licensed Operator and Maureen Kneser, Manager of Lab approve invoice 3(h) for payment.

- i. **Invoice #90616 from Grinnell Enterprises, Inc. for Contract #1043-0200 Management & Removal of WWTP Residuals in the amount of \$12,081.48**

David Kirkham, Director of Residuals Treatment Operations and Douglas Delorie, Manager approve invoice 3(i) for payment.

- j. **Invoice #83116 from Grinnell Enterprises, Inc. for Contract #1043-0200 Management & Removal of WWTP Residuals in the amount of \$13,807.40**

David Kirkham, Director of Residuals Treatment Operations and Douglas Delorie, Manager approve invoice 3(j) for payment.

- k. **Invoice #90716 from Grinnell Enterprises, Inc. for Contract #1043-0200 Management & Removal of WWTP Residuals in the amount of \$13,807.40**

David Kirkham, Director of Residuals Treatment Operations and Douglas Delorie, Manager approve invoice 3(k) for payment.

- l. **Invoice #90816 from Grinnell Enterprises, Inc. for Contract #1043-0200 Management & Removal of WWTP Residuals in the amount of \$13,807.40**

David Kirkham, Director of Residuals Treatment Operations and Douglas Delorie, Manager approve invoice 3(l) for payment.

- m. **Invoice #111-1709104 from The BNY Mellon for Revenue Bonds Series 1999 1 & 2 Annual Service Fee in the amount of \$3,850.00**

William Schaffner, Chief Financial Officer approves invoice 3(m) for payment.

- n. **Invoice #28988 from Lerch, Vinci & Higgins, LLP for Contract #1067 – Wanaque North 2015 Annual Audit in the amount of \$22,000.00**

William Schaffner, Chief Financial Officer approves invoice 3(n) for payment.

- o. Invoice #28989 from Lerch, Vinci & Higgins, LLP for Contract #1067 – Wanaque South 2015 Annual Audit in the amount of \$18,000.00**

William Schaffner, Chief Financial Officer approves invoice 3(o) for payment.

- p. Invoice #28990 from Lerch, Vinci & Higgins, LLP for Contract #1067 – Joint Venture 2015 Annual Audit in the amount of \$5,000.00**

William Schaffner, Chief Financial Officer approves invoice 3(p) for payment.

- q. Invoice #326578 from Tectonic Engineering & Surveying for Contract #2000 – Land Surveying Services in the amount of \$4,850.00**

Maria Alliegro, Director of Engineering and Ron Farr, Project Manager approve invoice 3(q) for payment.

- r. Invoice #325372 from Tectonic Engineering & Surveying for Contract #2000 – Land Surveying Services in the amount of \$23,998.95**

Maria Alliegro, Director of Engineering and Ron Farr, Project Manager approve invoice 3(r) for payment.

- s. Invoice #322291 from Tectonic Engineering & Surveying for Contract #2000 – Land Surveying Services in the amount of \$14,840.52**

Maria Alliegro, Director of Engineering and Ron Farr, Project Manager approve invoice 3(s) for payment.

- t. Invoice #324073 from Tectonic Engineering & Surveying for Contract #2000 – Land Surveying Services in the amount of \$27,983.45**

Maria Alliegro, Director of Engineering and Ron Farr, Project Manager approve invoice 3(t) for payment.

- u. Invoice #NJDWSC.9.16 from Wachs Water Services for Contract #1093 – Valve Exercising Services in the amount of \$47,812.50**

Maria Alliegro, Director of Engineering and Les Malysky, Engineering Project Manager approve invoice 3(u) for payment.

- v. Invoice #WBXB2200-003-PN-05 Task #003 from Jacobs Engineering Group, Inc. for Contract #1090 – General Consulting Engineering Services in the amount of \$11,472.50**

Chris Clamser, Project Engineer and Paul Kearney, Manager approve invoice 3(v) for payment

- w. Invoice #WBXB2200-003-PN-05 Task #004 from Jacobs Engineering Group, Inc. for Contract #1090 – General Consulting Engineering Services in the amount of \$31,310.00**

Maria Alliegro, Director of Engineering and Chris Clamser, Project Engineer approve invoice 3(w) for payment.

- x. Invoice #WBXB2200-003-PN-05 Task #005, 016, 021, 022 and 999 (combined) from Jacobs Engineering Group, Inc. for Contract #1090 – General Consulting Engineering Services in the amount of \$10,620.78**

Maria Alliegro, Director of Engineering, Paul Serillo, Director of Facilities, Michael Dox, Plant Electrical Engineer, James Stachura, Project

Engineer, Chris Clamser, Project Engineer and Les Malytsky, Engineering Project Manager approve invoice 3(x) for payment.

- y. **Invoice #WBXB2200-003-PN-05 Task #015 from Jacobs Engineering Group, Inc. for Contract #1090 – General Consulting Engineering Services in the amount of \$34,392.41**

Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approve invoice 3(y) for payment.

- z. **Invoice #WBXB2200-003-PN-05 Task #017 from Jacobs Engineering Group, Inc. for Contract #1090 – General Consulting Engineering Services in the amount of \$8,107.49**

Maria Alliegro, Director of Engineering and Ron Farr, Project Manager approve invoice 3(z) for payment.

4. **Resolution – Authorizing and Approving the Execution of a Lease Agreement with Outfront Media, LLC**
Commission Secretary to read resolution
5. **Resolution – Approving the Reallocation of the Capital Budget Reserve**
Commission Secretary to read resolution
6. **Resolution – Authorizing an Emergency Non-Destructive Evaluation Investigation Concrete Condition Assessment for Green Swamp Dams Two and Four**
Commission Secretary to read resolution
7. **Resolution – Authorizing Emergency Repairs to the Monksville Reservoir Dam**
Commission Secretary to read resolution
8. **Resolution – Awarding Contract #2002 to Furnish and Deliver Two (2) Dry-Pit Submersible, Centrifugal Pumps**
Commission Secretary to read resolution
9. **Personnel:**
Executive Director Todd R. Caliguire to report
10. **Wanaque-North Operating Account –
Monthly Disbursement Report: \$12,799,028.58**
11. **Wanaque-South Operating Account –
Monthly Disbursement Report: \$1,434,255.02**
12. **Wanaque-South Joint Venture Operating Account –
Monthly Disbursement Report: \$1,034,383.50**