

# **NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION**

**DECEMBER 14 , 2016**

**9:00 A.M. - OPEN PUBLIC MEETING OF THE COMMISSION**

**9:10 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECESS PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE MEETING NO. 504**

1. PERSONNEL
2. CONTRACTS

**PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303**

1. CONSOLIDATED BUDGET TO ACTUAL REPORT
2. 2017 BUDGET PRESENTATION

**10:00 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECONVENE PUBLIC MEETING**

**PUBLIC COMMISSION MEETING**

1. COMMISSION BUSINESS - ACTION REQUIRED

<b>I. 9:00 A.M. OPEN PUBLIC MEETING OF THE COMMISSION</b>
---

**COMMISSION ROLL CALL:**

CHAIRMAN SHOTMEYER \_\_\_\_\_ VICE CHAIRMAN ORECHIO \_\_\_\_\_  
 COMMISSIONERS: ASHKINAZE \_\_\_\_\_ AMEDEO \_\_\_\_\_  
 KUSER \_\_\_\_\_ BURRELL \_\_\_\_\_  
 GAROFALO \_\_\_\_\_

- **PLEDGE OF ALLEGIANCE**
- **N.J.S.A.: 10:4-6 ET SEQ: REQUIREMENTS COMPLETED**

<b>II. PUBLIC WORK SESSION – CONFERENCE ROOM NO. 303</b>
--

**1. CONSOLIDATED BUDGET TO ACTUAL REPORT**

9:10 A.M. - OR AS SOON THEREAFTER AS POSSIBLE RECESS PUBLIC MEETING AND CONVENE EXECUTIVE CONFERENCE MEETING
--

- **POLL PUBLIC ATTENDEES REGARDING AGENDA ITEMS**

<b>III. PUBLIC COMMISSION BUSINESS</b>
--

**ACTION REQUIRED:**

1.
  - a. **Public Commission Meeting Minutes of November 22, 2016;**
  - b. **Public Work Session Minutes of November 22, 2016;**
2. **Purchase Requisitions over \$5000 Report for December 2016 in the amount of \$96,379.00**
3. **Commission Invoices:**
  - a. **Invoice #1083-10 from Stone Hill Construction for Contract #1083 – Lagoon Decant Tower Discharge in the amount of \$67,563.65**  
Maria Alliegro, Director of Engineering and Ron Farr, Project Manager approve invoice 3(a) for payment.
  - b. **Invoice #55210 from DLB Associates Consulting Engineers PCNJ for Contract #1045 – Electrical Infrastructure Study in the amount of \$1,482.00**  
Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approve invoice 3(b) for payment.
  - c. **Invoice #IV00242301 from Hatch Mott MacDonald for Contract #1085 – WSPS Construction Administration in the amount of \$4,405.17**  
Michael Dox, Plant Electrical Engineer and Edwin Reyes, Project Engineer approve invoice 3(c) for payment.
  - d. **Invoice #20179 from Landscape Materials, Inc. for Contract #1043-0100 – Removal of Residuals in the amount of \$35,420.00**  
David Kirkham, Director of Operations and Douglas Delorie, Manager approve invoice 3(d) for payment.

- e. **Invoice #188569 from Premier Utility Services for Contract #1013 – Underground Locating in the amount of \$3,910.80**

Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approve invoice 3(e) for payment.

- f. **Invoice #51052-23 from O'Brien & Gere Engineers, Inc. for Contract #1037 – Engineering Consulting in the amount of \$4,611.00**

Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approve invoice 3(f) for payment.

- g. **Invoice #9586 from Intercounty Paving Associates, LLC for Contract #1091 – Paving/Resurfacing Raymond Dam, Centrifuge & Carter Hill Road in the amount of \$140,337.33**

Ed Newman, Construction Manager and James Stachura, Project Engineer approve invoice 3(g) for payment.

- h. **Invoice #111-1708755 from The BNY Mellon for W/N/P Revenue Bonds Annual Service Fee in the amount of \$4,081.00**

William Schaffner, Chief Financial Officer approves invoice 3(h) for payment.

- i. **Invoice #1031429 from Wilmington Trust for Trustee Fee 1993 Series Escrow Fund in the amount of \$10,500.00**

William Schaffner, Chief Financial Officer approves invoice 3(i) for payment.

4. **Resolution – Authorizing the Posting and Publishing of a Notice of Meetings in Accordance with the New Jersey Open Public Meetings Act**  
Commission Secretary to read resolution
5. **Resolution – Authorizing Disposition of Obsolete Equipment**  
Commission Secretary to read resolution
6. **Resolution – Authorizing the Conditional Award and Execution of a Contract for the Performance of Construction Administration Services Associated with Basins 5 and 6 Clarifier Rehabilitation**  
Commission Secretary to read resolution
7. **Resolution – Awarding Contract #2005 to Furnish and Deliver Washwater System Valves and Expansion Joints**  
Commission Secretary to read resolution
8. **Resolution – Authorizing the Award of a Contract for the Provision of Financial Advisory Services – Cash Management Program**  
Commission Secretary to read resolution
9. **Resolution – Approving and Authorizing the Establishment of a Financial Pool for Merit Wage Increases for Non-Union Employees**  
Commission Secretary to read resolution
10. **Resolution – Adopting the 2017 Annual Budget for the Wanaque North Project and Authorizing the Executive Director to take all Necessary and Appropriate Steps in Furtherance Thereof**

Commission Secretary to read resolution

11. **Resolution – Adopting the 2017 Annual Budget for the Wanaque South Project and Authorizing the Executive Director to take all Necessary and Appropriate Steps in Furtherance Thereof**

Commission Secretary to read resolution

12. **Personnel:**

Executive Director Todd R. Caliguire to report

13. **Wanaque-North Operating Account –  
Monthly Disbursement Report: \$5,414,483.75**

14. **Wanaque-South Operating Account –  
Monthly Disbursement Report: \$1,063,319.71**

15. **Wanaque-South Joint Venture Operating Account –  
Monthly Disbursement Report: \$1,212,691.03**