

NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION

PUBLIC COMMISSION MEETING

WEDNESDAY, MARCH 28, 2018

The monthly Public Meeting of the Commission was called to order by Vice Chairman Charles P. Shotmeyer on Wednesday, March 28, 2018 at 9:06 a.m., One F.A. Orechio Drive, Wanaque, New Jersey.

Vice Chairman Charles P. Shotmeyer and Commissioners Alan S. Ashkinaze, Jerome P. Amedeo, Donald C. Kuser and Howard L. Burrell were recorded present. Also present were Todd R. Caliguire, Executive Director; Joseph E. Stroin, Chief Operating Officer, William Schaffner, Chief Financial Officer, John Wyciskala, Esq., Commission Counsel from the law firm of Inglesino, Webster, Wyciskala & Taylor, LLC and Edmund Caulfield, Senior Counsel of the Governor's Authority Unit. Commissioner Robert C. Garofalo was absent.

Vice Chairman Shotmeyer asked everyone to stand and recite the Pledge of Allegiance.

Pursuant to the requirements of N.J.S.A. 10:4-6, et seq., Commission Secretary Kim Diamond acknowledged compliance with the statute in the affidavit attached to and made a part of these minutes. Commission Secretary Diamond advised that the provisions of the Open Public Meetings Act have been complied with as to the posting of notice in a public place.

Commission Secretary Kim Diamond read the following resolution:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the public body is of the opinion that such circumstances recently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the North Jersey District Water Supply Commission of the State of New Jersey as follows:

- 1. The public shall be excluded from discussions of the hereinafter-specified subject matters; the general natures of the subject matters to be discussed are Personnel, Pending Litigation and Contracts;*
- 2. It is anticipated at this time that the above stated subject matters will be ratified during the Public Meeting to follow or as soon thereafter as the reason for discussing the matters in the Executive Conference no longer exists.*
- 3. This Resolution shall take effect immediately.*

Commissioner Ashkinaze offered a motion to adopt the resolution regarding Section 8, Chapter 231, P.L. 1975 of the Open Public Meetings Act; seconded by Commissioner Kuser and unanimously approved with Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser and Burrell voting in the affirmative. The Public Meeting was recessed at 9:08 a.m.

Vice Chairman Shotmeyer reconvened the Public Meeting at 10:03 a.m.

PUBLIC COMMISSION BUSINESS

ACTION REQUIRED:

Commissioner Ashkinaze offered a motion to approve the Public Commission Meeting Minutes of February 28, 2018; seconded by Commissioner Burrell and approved with

Vice Chairman Shotmeyer and Commissioners Ashkinaze, Kuser and Burrell voting in the affirmative. Commissioner Amedeo abstained.

Commissioner Ashkinaze offered a motion to approve the Public Work Session Minutes of February 28, 2018; seconded by Commissioner Burrell and approved with Vice Chairman Shotmeyer and Commissioners Ashkinaze, Kuser and Burrell voting in the affirmative. Commissioner Amedeo abstained.

Commissioner Ashkinaze offered a motion to approve the Purchase Requisitions over \$5000 Report for March 2018 in the amount of \$194,940.00; seconded by Commissioner Burrell and unanimously approved with Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser, and Burrell voting in the affirmative.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Commission Invoices:

- a. Invoice #2021-05 from Alpine Painting & Sandblasting for Contract #2021 – Task #1 Washwater Tank Painting & Rehabilitation in the amount of \$123,842.00**
Maria Alliegro, Director of Engineering and Chris Clamser, Project Engineer approved invoice 3(a) for payment.
- b. Invoice #2006(B)-05 from Peterson & Sons Tree Service, Inc. for Contract #2006-02 (B) – Clear & Remove Trees in the amount of \$33,320.00**
Maria Alliegro, Director of Engineering and Ron Farr, Project Manager approved invoice 3(b) for payment.
- c. Invoice #2008-04 from Allied Construction Group, Inc. for Contract #2008 – Release of Retainage in the amount \$8,120.00**
Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approved invoice 3(c) for payment.
- d. Invoice #0897233 from Arcadis US, Inc. for Contract #1095 – Security Project Construction Oversight in the amount of \$7,349.25**
Charles Billings, Director of IT and Edwin Reyes, Project Engineer approved invoice 3(d) for payment.
- e. Invoice #1933809 from Intralox LLC for PO #17-01710 – Purchase of Traveling Screens for WSPS in the amount of \$352,630.80**
Paul Serillo, Director of Facilities and Chris Clamser, Project Engineer approved invoice 3(e) for payment.
- f. Invoice #2326 from Boulder Hill Tree Service, LLC for Contract #2006-03(C) – Clear and Remove Trees in the amount of \$35,703.36**
Maria Alliegro, Director of Engineering and Ron Farr, Project Manager approved invoice 3(f) for payment.
- g. Invoice #0740350 from GZA GeoEnvironmental, Inc. for Contract #1057 – Formal Dam Inspections in the amount of \$22,650.00**
Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approved invoice 3(g) for payment.
- h. Various Invoices #WBXB2200-PN-21 from Jacobs Engineering Group, Inc. for Contract #1090 – General Consulting Engineering Services – Extension #1 – in the amount of \$9,566.34**
Maria Alliegro, Director of Engineering, Chris Clamser, Project Engineer and Les Malytsky, Engineering Project Manager approved invoice 3(h) for payment.
- i. Invoice #87940-9786 from JBL Electric, Inc. for Contract #1092 – Electrical Upgrades to Low Lift Pump Station in the amount of \$47,905.20**

Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approved invoice 3(i) for payment.

j. Various Invoices from JBL Electric, Inc. for Contract #1081 – Electrical Contracting Services in the amount of \$16,900.00

Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approved invoice 3(j) for payment.

k. Invoice #P0561801 from Foley, Incorporated – Purchase of Custom Control House Generator in the amount of \$657,401.81

Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approved invoice 3(k) for payment.

l. Invoice #2 from Trees Plus, Inc. for Contract #2006-01(A) – Clear and Remove Trees in the amount of \$46,256.00

Maria Alliegro, Director of Engineering and Ron Farr, Project Manager approved invoice 3(l) for payment.

m. Invoice #IV00263900 from Mott MacDonald for Contract #1085 – WSPS Construction Administration in the amount of \$5,194.42

Michael Dox, Plant Electrical Engineer and Edwin Reyes, Project Engineer approved invoice 3(m) for payment.

n. Various Invoices from USIC, LLC for Contract #2019 – Underground Locating in the amount of \$3,600.46

Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approved invoice 3(n) for payment.

Commissioner Ashkinaze offered a motion to approve invoices 3(a) through 3(n); seconded by Commissioner Burrell and unanimously approved with Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser and Burrell voting in the affirmative.

Resolution – Authorizing the Award and Execution of Contract #2026 to Furnish and Deliver a Distribution Valve Maintenance Skid

Commission Secretary Kim Diamond read the following resolution:

RESOLUTION OF THE NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION AUTHORIZING THE AWARD AND EXECUTION OF CONTRACT #2026 TO FURNISH AND DELIVER A DISTRIBUTION VALVE MAINTENANCE SKID

WHEREAS, the North Jersey District Water Supply Commission (“Commission”) is a public body corporate duly organized and existing under and by virtue of the laws of the State of New Jersey, exercising public and essential governmental functions and providing for the public health and welfare, and is engaged in developing raw water sources, storing water and distributing a reliable supply of potable water to its participating municipalities; and

WHEREAS, the Commission has determined that it has a need to retain the services of a manufacturer to furnish and deliver a water distribution valve maintenance skid for truck mounting (the “Equipment”); and

WHEREAS, the Commission has been empowered pursuant to its enabling legislation – specifically N.J.S.A. 58:5-20 – to solicit bids in writing and award contracts after public advertisement; and

WHEREAS, the Commission publicly advertised and solicited bids, referenced as Contract #2026, for the Equipment; and

WHEREAS, on or about March 13, 2018, the Commission received one bid from E.H. Wachs (“Wachs”); and

WHEREAS, the Commission’s evaluation committee has reviewed and evaluated the bid and determined that Wachs submitted a responsive and responsible bid for the Equipment, and recommended that Wachs be awarded the contract in accordance with the Commission’s enabling legislation and applicable State law; and

WHEREAS, Wachs’ bid proposed a not-to-exceed contract price of \$76,159.72.00 for the Equipment, and the Commission has determined that the price is reasonable; and

WHEREAS, Wachs possesses the requisite expertise and capability to furnish and deliver the Equipment, as specified in the bid documents; and

WHEREAS, the Commission desires to retain the services of Wachs to furnish and deliver the Equipment in accordance with the bid documents, Contract #2026, and Wachs’ bid; and

WHEREAS, the award of this contract is necessary for the Commission’s efficient water treatment operations, the protection of the Commission’s water supply facilities, and the health, safety and welfare of the public; and

WHEREAS, the Chief Financial Officer of the Commission has certified that the funds will be available for this contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the North Jersey District Water Supply Commission, that a contract be awarded to Wachs as the only responsive and responsible bidder for Contract #2026 in accordance with the Commission’s enabling legislation and applicable State law, for a lump sum amount not to exceed \$76,159.72, to furnish and deliver the Equipment; and

BE IT FURTHER RESOLVED that the Executive Director and General Counsel are hereby authorized to prepare a contract for the Equipment, incorporating the Commission’s requirements as set forth in the bid documents, Contract #2026, and Wachs’ bid; and

BE IT FURTHER RESOLVED that the Chairman or Vice Chairman of the Commission is hereby authorized to execute such a contract and the Secretary of the Commission is authorized to attest to the signature of either the Chairman or Vice Chairman; and

BE IT FURTHER RESOLVED that a copy of this resolution and the contract shall be maintained in the Office of the Executive Director and made available for public inspection.

Commissioner Ashkinaze offered a motion to adopt the resolution authorizing the award and execution of Contract #2026 to furnish and deliver a distribution valve maintenance skid; seconded by Commissioner Burrell and unanimously approved with Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser and Burrell voting in the affirmative.

Resolution –Approving a Memorandum of Agreement Between the Commission and Teamsters Local 97

Commission Secretary Kim Diamond read the following resolution:

RESOLUTION OF THE NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE COMMISSION AND TEAMSTERS LOCAL 97

WHEREAS, the North Jersey District Water Supply Commission (“Commission”) is a public body corporate duly organized and existing under and by virtue of the laws of the State of New Jersey, exercising public and essential governmental functions and providing for the public health and welfare, and is engaged in developing raw water sources, storing water and distributing a reliable supply of potable water to its participating municipalities; and

WHEREAS, the Commission and Teamsters Local 97 have been engaged in negotiations with respect to the terms of a Collective Bargaining Agreement for the period January 1, 2015 through December 31, 2018.; and

WHEREAS, the Commission and Teamsters Local 97 have negotiated the terms of a Memorandum of Agreement; and

WHEREAS, a copy of the Memorandum of Agreement is attached to this resolution; and

WHEREAS, the Board of Commissioners agrees with the terms of the Memorandum of Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the North Jersey District Water Supply Commission that the Commission hereby approves the Memorandum of Agreement by and between the Commission and Teamsters Local 97, and authorizes execution of same and the Collective Bargaining Agreement by the Board Chairman or Vice Chairman and the Commission Secretary.

Commissioner Ashkinaze offered a motion to adopt the resolution approving a Memorandum of Agreement between the Commission and Teamsters Local 97; seconded by Commissioner Burrell and unanimously approved with Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser and Burrell voting in the affirmative.

Wanaque North Operating Account:

Upon Chief Financial Officer Schaffner's certification of the attached bills and payroll transfers as being proper and accurate, Commissioner Ashkinaze offered a motion to approve the Wanaque North Operating Account in the amount of \$30,825,846.24; seconded by Commissioner Burrell and unanimously approved with Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser and Burrell voting in the affirmative.

Wanaque South Operating Account:

Upon Chief Financial Officer Schaffner's certification of the attached bills and payroll transfers as being proper and accurate, Commissioner Ashkinaze offered a motion to approve the Wanaque South Operating Account in the amount of \$11,849,624.74; seconded by Commissioner Burrell and unanimously approved with Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser and Burrell voting in the affirmative.

Wanaque South Joint Venture Operating Account:

Upon Chief Financial Officer Schaffner's certification of the attached bills and payroll transfers as being proper and accurate, Commissioner Ashkinaze offered a motion to approve the Wanaque South Joint Venture Operating Account in the amount of \$844,570.78; seconded by Commissioner Burrell and unanimously approved with Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser and Burrell voting in the affirmative.

There being no further business, Commissioner Ashkinaze offered a motion to adjourn the meeting at 10:07 a.m.; seconded by Commissioner Burrell and unanimously approved with Vice Chairman Shotmeyer and Commissioners Ashkinaze, Amedeo, Kuser and Burrell voting in the affirmative.

Respectfully submitted,

Kim Diamond
Commission Secretary