

## NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION

### PUBLIC COMMISSION MEETING

**WEDNESDAY, JUNE 27, 2018**

The monthly Public Meeting of the Commission was called to order by Chairman Charles P. Shotmeyer on Wednesday, June 27, 2018 at 9:06 a.m., One F.A. Orechio Drive, Wanaque, New Jersey.

Chairman Charles P. Shotmeyer, Vice Chairman Howard L. Burrell and Commissioners Alan S. Ashkinaze, Donald C. Kuser and Robert C. Garofalo were recorded present. Also present were Timothy J. Eustace, Executive Director; Todd R. Caliguire, Deputy Executive Director, Joseph E. Stroin, Chief Operating Officer, William Schaffner, Chief Financial Officer, John Wyciskala, Esq., Commission Counsel from the law firm of Inglesino, Webster, Wyciskala & Taylor, LLC and Edmund Caulfield, Senior Counsel of the Governor's Authority Unit. Commissioner Jerome P. Amedeo was absent.

Chairman Shotmeyer asked everyone to stand and recite the Pledge of Allegiance.

Pursuant to the requirements of N.J.S.A. 10:4-6, et seq., Commission Secretary Kim Diamond acknowledged compliance with the statute. Commission Secretary Diamond advised that the provisions of the Open Public Meetings Act have been complied with as to the posting of notice in a public place reserved for such announcement and transmittal to the mass media for publication.

Commission Secretary Kim Diamond read the following resolution:

***WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and*

***WHEREAS**, the public body is of the opinion that such circumstances recently exist.*

***NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the North Jersey District Water Supply Commission of the State of New Jersey as follows:*

- 1. The public shall be excluded from discussions of the hereinafter-specified subject matters; the general natures of the subject matters to be discussed are Personnel, Pending Litigation and Contracts;*
- 2. It is anticipated at this time that the above stated subject matters will be ratified during the Public Meeting to follow or as soon thereafter as the reason for discussing the matters in the Executive Conference no longer exists.*
- 3. This Resolution shall take effect immediately.*

Commissioner Ashkinaze offered a motion to adopt the resolution regarding Section 8, Chapter 231, P.L. 1975 of the Open Public Meetings Act; seconded by Commissioner Kuser and unanimously approved with Chairman Shotmeyer, Vice Chairman Burrell and Commissioners Ashkinaze, Kuser and Garofalo voting in the affirmative. The Public Meeting was recessed at 9:08 a.m.

Chairman Shotmeyer reconvened the Public Meeting at 10:08 a.m. Also in attendance was Mr. Brian Flynn, a resident from Ringwood, New Jersey.

Chairman Shotmeyer welcomed Mr. Flynn and invited him to address the Board with any comments he might have. Mr. Flynn asked the Board members about the condition of Commission fencing along local roadways. Chairman Shotmeyer responded that Commission

staff is working with representatives of Passaic County and the Borough of Ringwood to evaluate the possible replacement or elimination of some fencing.

## **PUBLIC COMMISSION BUSINESS**

### **ACTION REQUIRED:**

Commissioner Ashkinaze offered a motion to approve the Public Commission Meeting Minutes of May 23, 2018; seconded by Vice Chairman Burrell and unanimously approved with Chairman Shotmeyer, Vice Chairman Burrell and Commissioners Ashkinaze and Kuser voting in the affirmative. Commissioner Garofalo abstained.

Commissioner Ashkinaze offered a motion to approve the Public Work Session Minutes of May 23, 2018; seconded by Vice Chairman Burrell and unanimously approved with Chairman Shotmeyer, Vice Chairman Burrell and Commissioners Ashkinaze and Kuser voting in the affirmative. Commissioner Garofalo abstained.

Vice Chairman Burrell offered a motion to approve the Purchase Requisitions over \$5000 Report for June 2018 in the amount of \$22,033.00; seconded by Commissioner Ashkinaze and unanimously approved with Chairman Shotmeyer, Vice Chairman Burrell and Commissioners Ashkinaze, Kuser and Garofalo voting in the affirmative.

### **UNFINISHED BUSINESS:**

None

### **NEW BUSINESS:**

#### **Commission Invoices:**

- a. Invoice #2021-08 from Alpine Painting & Sandblasting for Contract #2021 – Task #1 Washwater Tank Painting & Rehabilitation in the amount of \$23,902.00**

Maria Alliegro, Director of Engineering and Chris Clamser, Project Engineer approved invoice 3(a) for payment.

- b. Invoice #2022-03 from Alpine Painting & Sandblasting for Contract #2021 – Task #3-6 Filters, Surface Wash & Pipe Gallery in the amount of \$271,700.00**

Maria Alliegro, Director of Engineering and Chris Clamser, Project Engineer approved invoice 3(b) for payment.

- c. Invoice #17 from Stone Hill Construction for Contract #1096 – Clarifier System Rehabilitation in Basins 5 & 6 in the amount of \$130,527.57**

Paul Serillo, Director of Facilities and Michael Dox, Plant Electrical Engineer approved invoice 3(c) for payment.

- d. Invoice #0911007 from Arcadis US, Inc. for Contract #1095 – Security Project Construction Oversight in the amount of \$4,025.50**

Charles Billings, Director of IT and Edwin Reyes, Project Engineer approved invoice 3(d) for payment.

- e. Invoice #3 from Rapid Pump & Meter Service Co., Inc. for Contract #2025 – WSPS Traveling Screen Replacement in the amount of \$233,731.20**

Maria Alliegro, Director of Engineering and Chris Clamser, Project Engineer approved invoice 3(e) for payment.

- f. Invoice #70605 from Total Recall Corp. for Contract #1094 – Security Enhancements in the amount of \$233,025.93**

Charles Billings, Director of IT and Edwin Reyes, Project Engineer approved invoice 3(f) for payment.

- g. Various Invoice from Intralox LLC for PO #17-01710 – Purchase of Traveling Screens for WSPS in the amount of \$561,654.86**

Paul Serillo, Director of Facilities and Chris Clamser, Project Engineer approved invoice 3(g) for payment.

**h. Various Invoices from USIC, LLC for Contract #2019 – Underground Locating in the amount of \$5,492.10**

Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approved invoice 3(h) for payment.

**i. Invoice #IV00265820 from Mott MacDonald for Contract #1066 – Resiliency Study in the amount of \$10,340.00**

Joseph Stroin, Chief Operating Officer approved invoice 3(i) for payment.

**j. Invoice #20180430-59700-A from Wilmington Trust – 2003 NJEIT Trust & Loan Debt Service Accounts – Trustee Fees in the amount of \$7,500.00**

William Schaffner, Chief Financial Officer approved invoice 3(j) for payment.

**k. Various Invoices from PFM Asset Management LLC – Fees for Oversight of Asset Management Program in the amount of \$4,166.66**

William Schaffner, Chief Financial Officer and Michael Broncatello, Comptroller approved invoice 3(k) for payment.

**l. Various Invoices from Peterson & Sons Tree Service, Inc. for Contract #2006-02(B) – Clear and Remove Trees in the amount of \$12,000.00**

Maria Alliegro, Director of Engineering and Les Malytskyy, Project Manager approved invoice 3(l) for payment.

**m. Invoice #2015R-01 from Brave Industrial Paint, LLC for Contract #2015R – Pipe Coating in the amount of \$464,512.00**

Maria Alliegro, Director of Engineering and James Stachura, Project Engineer approved invoice 3(m) for payment.

**n. Various Invoices #WBXB2200-PN-23/24 from Jacobs Engineering Group, Inc. for Contract #1090 – General Consulting Engineering Services – Extension #1 – in the amount of \$64,775.44**

Maria Alliegro, Director of Engineering, Michael Dox, Plant Electrical Engineer, James Stachura, Project Engineer, Chris Clamser, Project Engineer, and Les Malytskyy, Engineering Project Manager approved invoice 3(n) for payment.

Commissioner Ashkinaze offered a motion to approve invoices 3(a) through 3(n); seconded by Vice Chairman Burrell and unanimously approved with Chairman Shotmeyer, Vice Chairman Burrell and Commissioners Ashkinaze, Kuser and Garofalo voting in the affirmative.

**Resolution – Authorizing a One-Year Extension to Contract #1067 for Professional Audit Services**

Commission Secretary Kim Diamond read the following resolution:

**RESOLUTION OF THE NORTH JERSEY DISTRICT WATER SUPPLY  
COMMISSION AUTHORIZING A ONE-YEAR EXTENSION TO CONTRACT  
#1067 FOR PROFESSIONAL AUDIT SERVICES**

**WHEREAS**, the North Jersey District Water Supply Commission (“Commission”) is a public body corporate duly organized and existing under and by virtue of the laws of the State of New Jersey, exercising public and essential governmental functions and providing for the public health and welfare, and is engaged in developing raw water sources, storing water and distributing a reliable supply of potable water to its participating municipalities; and

**WHEREAS**, the Commission had previously determined there was a need to retain an accounting firm to audit the financial statements for the Wanaque-North Project, the Wanaque-South Project and the Wanaque-South Project – a Joint Venture, for the years ending December 31, 2014, and December 31, 2015 (the “Audit Services”); and

**WHEREAS**, on or about March 10, 2015, the Commission publicly advertised and issued a request for proposals, referenced as RFP #009-2015 for Audit Services, and received proposals from interested firms; and

**WHEREAS**, on or about April 22, 2015, the Board of Commissioners adopted a resolution awarding RFP #009-2015 to Lerch, Vinci & Higgins, LLC (“Lerch”) for a not-to-exceed contract price of \$44,000 for the calendar year ending December 31, 2014 and \$45,000 for the calendar year ending December 31, 2015 (“Contract #1067); and

**WHEREAS**, pursuant to Contract #1067, the Commission may extend the initial two-year contract term for up to two (2) consecutive, one-year terms, under the same terms and conditions of the original contract; and

**WHEREAS**, it is necessary to procure Audit Services for the calendar year ending December 31, 2017; and

**WHEREAS**, the Commission finds that Lerch has performed the Audit Services in an effective and satisfactory manner over the initial term of Contract #1067, and desires to extend Contract #1067 for an additional one-year period upon the same terms and conditions set forth in Contract #1067 for a total, not-to-exceed amount of \$45,000.00; and

**WHEREAS**, this constitutes the second one-year extension term permitted pursuant to Contract #1067; and

**WHEREAS**, the Chief Financial Officer of the Commission has certified that the necessary funds will be available for this one-year extension of Contract #1067; and

**WHEREAS**, the award of this one-year extension of Contract #1067 is necessary for the efficient operation of the Commission.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the North Jersey District Water Supply Commission that Contract #1067 with Lerch for the performance of the Audit Services be and is hereby extended for one additional year at a total, not-to-exceed contract price of \$45,000.00; and

**BE IT FURTHER RESOLVED** that the Executive Director and General Counsel are hereby authorized to prepare an amendment to Contract #1067 extending the initial term for one additional year at a total, not-to-exceed amount of \$45,000.00, upon the same terms and conditions of the original contract; and

**BE IT FURTHER RESOLVED** that the Chairman or Vice Chairman of the Commission is hereby authorized to execute the amendment to Contract #1067 and the Secretary of the Commission is authorized to attest to the signature of either the Chairman or the Vice Chairman.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be maintained in the Office of the Executive Director and made available for public inspection.

Commissioner Ashkinaze offered a motion to adopt the resolution authorizing a one-year extension to Contract #1067 for professional audit services; seconded by Vice Chairman Burrell and unanimously approved with Chairman Shotmeyer, Vice Chairman Burrell and Commissioners Ashkinaze, Kuser and Garofalo voting in the affirmative.

**Resolution – Granting a Trail Easement to the County of Passaic**

Commission Secretary Kim Diamond read the following resolution:

**RESOLUTION OF THE NORTH JERSEY DISTRICT  
RESOLUTION OF THE NORTH JERSEY DISTRICT WATER SUPPLY  
COMMISSION GRANTING A TRAIL EASEMENT  
TO THE COUNTY OF PASSAIC**

**WHEREAS**, the North Jersey District Water Supply Commission (“Commission”) is a public body corporate duly organized and existing under and by virtue of the laws of the State of New Jersey, exercising public and essential governmental functions and providing for the public health and welfare, and is engaged in developing raw water sources, storing water and distributing a reliable supply of potable water to its participating municipalities; and

**WHEREAS**, the Commission is the owner in fee simple of certain real property in the Borough of Wanaque (the “Commission Property”) through which it owns, operates and maintains a major aqueduct, and associated improvements (“Pipeline Facilities”), which Pipeline Facilities are utilized for the transmission of potable water to the Commission’s member municipalities and other public bodies; and

**WHEREAS**, the County of Passaic has planned for the construction of a recreational trail known as the Highlands Rail Trail (the “Recreational Trail”) intended for the benefit of the public for recreational activities, including walking, hiking, jogging, bicycling, horseback riding, bird watching and nature study; and

**WHEREAS**, the Recreational Trail will be incorporated into the Passaic County Park System; and the Passaic County Department of Parks and Recreation will be responsible for the daily maintenance of same; and

**WHEREAS**, the County of Passaic proposes to construct a portion of the Recreational Trail through the Commission Property adjacent to the Commission’s Pipeline Facilities; and

**WHEREAS**, the County of Passaic has requested that the Commission grant a perpetual, non-exclusive easement on, over and across said portions of the Commission Property for the purpose of constructing a portion of the Recreational Trail (the “Easement”); and

**WHEREAS**, the Commission recognizes the importance of the Recreational Trail as part of the National Recreational Trail Systems and desires to convey the Easement in order to promote the development of the Recreational Trail, preserve open space, protect and enhance the natural and scenic resources, increase levels of physical activity, promote non-motorized modes and access to transit and prevent the use or development of the Commission Property for any purpose or in any manner that conflict with said goals; and

**WHEREAS**, the Commission is willing to grant such a perpetual, non-exclusive easement over portions of the Commission Property subject to conditions set forth in the Easement.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the North Jersey District Water Supply Commission that the Commission shall enter into the Easement with the County of Passaic on, over and across portions of the Commission Property to allow for the construction of a portion of the Recreational Trail; and

**BE IT FURTHER RESOLVED**, that the exact location of the easement areas over the Commission Property shall be as set forth in the legal descriptions and maps attached as exhibits to the Easement; and

**BE IT FURTHER RESOLVED**, that the grant of rights pursuant to the Easement shall be limited and restricted to those uses set forth in the Easement; and

**BE IT FURTHER RESOLVED** that the General Counsel to the Commission is authorized to prepare and negotiate the terms of the Easement with the County of Passaic; and

**BE IT FURTHER RESOLVED**, that the Chairman or Vice Chairman of the Commission are hereby authorized to execute the Easement and the Secretary of the Commission is authorized to attest to the signature of either the Chairman or Vice Chairman at such time as the terms of the Easement are finalized, as confirmed by the Commission’s General Counsel; and

**BE IT FURTHER RESOLVED** that a copy of this resolution and the Easement shall be maintained in the Office of the Executive Director and made available for public inspection.

Commissioner Kuser offered a motion to adopt the resolution granting a trail easement to the County of Passaic; seconded by Commissioner Ashkinaze and unanimously approved with Chairman Shotmeyer, Vice Chairman Burrell and Commissioners Ashkinaze, Kuser and Garofalo voting in the affirmative.

**Resolution –Authorizing Change Order No. 1 to the Contract for Provision of Traveling Screens at the Wanaque South Pump Station**

Commission Secretary Kim Diamond read the following resolution:

**RESOLUTION OF THE NORTH JERSEY DISTRICT WATER SUPPLY  
COMMISSION AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT**

**FOR PROVISION OF TRAVELING SCREENS AT THE WANAQUE SOUTH  
PUMP STATION**

**WHEREAS,** the North Jersey District Water Supply Commission (“Commission”) is a public body corporate duly organized and existing under and by virtue of the laws of the State of New Jersey, exercising public and essential governmental functions and providing for the public health and welfare, and is engaged in developing raw water sources, storing water and distributing a reliable supply of potable water to its participating municipalities; and

**WHEREAS,** the Commission previously determined that it was necessary to replace the Commission’s existing metal screens at the Wanaque South Pump Station with Hydrolox® Polymer Traveling Water Screens (the “Traveling Services”) from Intralox, LLC (“Intralox”); and

**WHEREAS,** on December 20, 2017 the Commission adopted a resolution awarding Intralox a contract in the not-to-exceed amount of \$1,763,154.00 to purchase the Traveling Screens (the “Contract”); and

**WHEREAS,** Intralox has recommended certain field modifications to the control panel for the Traveling Screens and also requested reimbursement for shipping and freight costs that were the Commission’s obligation; and

**WHEREAS,** at the request of the Commission, Intralox submitted Change Order No. 1 for the not-to-exceed amount of \$34,375.66 to perform the control panel modifications and provide reimbursement for freight and shipping costs; and

**WHEREAS,** Commission staff have reviewed Intralox’s requested Change Order No. 1 and recommended that the Commission authorize the field modifications to the control panel and reimburse Intralox for freight and shipping costs since the agreed upon F.O.B. was the shipping point; and

**WHEREAS,** based on the foregoing, the Commission has determined that the services and fees set forth in Change Order No. 1 are reasonable, necessary and appropriate, and has decided to authorize the same; and

**WHEREAS,** the Chief Financial Officer of the Commission has certified that the funds will be available for this contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the North Jersey District Water Supply Commission that Change Order No. 1 to the Contract be and is hereby approved in the not-to-exceed amount of \$34,375.66, including the cost of freight and control panel modifications; and

**BE IT FURTHER RESOLVED** that the Executive Director and General Counsel are hereby authorized to prepare Change Order No. 1 to the Contract in the amount of \$34,375.66 for the cost of freight and the control panel modifications with all other terms and conditions of the Contract to remain unchanged; and

**BE IT FURTHER RESOLVED** that the Chairman or Vice Chairman of the Commission is hereby authorized to execute Change Order No. 1 to the Contract and the Secretary of the Commission is authorized to attest to the signature of either the Chairman or Vice Chairman; and

**BE IT FURTHER RESOLVED** that a copy of this resolution and the change order shall be maintained in the Office of the Executive Director and made available for public inspection.

Commissioner Ashkinaze offered a motion to adopt the resolution authorizing Change Order No. 1 to the contract for provision of traveling screens at the Wanaque South Pump Station; seconded by Vice Chairman Burrell and unanimously approved with Chairman Shotmeyer, Vice Chairman Burrell and Commissioners Ashkinaze, Kuser and Garofalo voting in the affirmative.

**Resolution –Authorizing Change Order No. 2 to Contract #2025 for Wanaque South Pump Station Traveling Screen Replacement Services**

Commission Secretary Kim Diamond read the following resolution:

**RESOLUTION OF THE NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION AUTHORIZING CHANGE ORDER NO. 2 TO CONTRACT #2025 FOR WANAQUE SOUTH PUMP STATION TRAVELING SCREEN REPLACEMENT SERVICES**

**WHEREAS**, the North Jersey District Water Supply Commission (“Commission”) is a public body corporate duly organized and existing under and by virtue of the laws of the State of New Jersey, exercising public and essential governmental functions and providing for the public health and welfare, and is engaged in developing raw water sources, storing water and distributing a reliable supply of potable water to its participating municipalities; and

**WHEREAS**, the Commission previously determined that it was necessary to retain the services of a contractor to remove three (3) existing traveling screens and related equipment at the Wanaque South Pump Station and install three (3) new traveling screens (the “Services”); and

**WHEREAS**, the Commission publicly advertised and solicited bids for the Services and, on or about February 28, 2018, awarded a contract to Rapid Pump & Meter Services (“RPM”) in the not-to-exceed amount of \$653,430.00 (“Contract #2025”); and

**WHEREAS**, during the performance of the work, the Commission’s consulting engineer determined that it was necessary to revise the pipe support design included in the bid package to incorporate the use of floor mounted pipe supports; and

**WHEREAS**, at the request of the Commission, RPM submitted Change Order No. 1 to Contract #2025 which incorporated the additional work required to construct the revised pipe support design for the not-to-exceed amount of \$14,541.78; and

**WHEREAS**, on May 23, 2018 the Commission approved Change Order No. 1 to Contract #2025 in the not-to-exceed amount of \$14,541.78; and

**WHEREAS**, during the performance of the work, the Commission’s consulting engineer determined that the pipe layout and routing blocked access to floor hatches that housed the wet well sump pumps and that an expansion joint needed to be added; and

**WHEREAS**, RPM has proposed to do the necessary work as Change Order No. 2 to Contract #2025 for a not-to-exceed amount of \$18,277.05; and

**WHEREAS**, the Commission has examined RPM’s requested Change Order No. 2 and determined that the services and fees set forth therein are reasonable, necessary and appropriate, and has decided to authorize the same; and

**WHEREAS**, the Chief Financial Officer of the Commission has certified that the funds will be available for this Change Order No. 2 to Contract #2025; and

**WHEREAS**, the award of this Change Order No. 2 is necessary for the efficient operation of the Commission.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the North Jersey District Water Supply Commission that Change Order No. 2 to Contract #2025 be and is hereby approved in the not-to-exceed amount of \$18,277.05; and

**BE IT FURTHER RESOLVED** that the Executive Director and General Counsel are hereby authorized to prepare Change Order No. 2 to Contract #2025, authorizing RPM to undertake the additional work required to construct the revised pipe routing design in accordance with its proposal; and

**BE IT FURTHER RESOLVED** that the Chairman or Vice Chairman of the Commission is hereby authorized to execute Change Order No. 2 to Contract #2025 and the Secretary of the Commission is authorized to attest to the signature of either the Chairman or Vice Chairman; and

**BE IT FURTHER RESOLVED** that a copy of this resolution and the contract shall be maintained in the Office of the Executive Director and made available for public inspection.

Commissioner Ashkinaze offered a motion to adopt the resolution authorizing Change Order No. 2 to Contract #2025 for Wanaque South Pump Station traveling screen replacement services; seconded by Vice Chairman Burrell and unanimously approved with Chairman Shotmeyer, Vice Chairman Burrell and Commissioners Ashkinaze, Kuser and Garofalo voting in the affirmative.

**Resolution – Authorizing a Sole Source Contract Award to eMaint to Provide Software and Support Services for the Commission’s Computerized Maintenance Management System**

Commission Secretary Kim Diamond read the following resolution:

**RESOLUTION OF THE NORTH JERSEY DISTRICT WATER SUPPLY COMMISSION AUTHORIZING A SOLE SOURCE CONTRACT AWARD TO EMAINT TO PROVIDE SOFTWARE AND SUPPORT SERVICES FOR THE COMMISSION’S COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM**

**WHEREAS,** the North Jersey District Water Supply Commission (“Commission”) is a public body corporate duly organized and existing under and by virtue of the laws of the State of New Jersey, exercising public and essential governmental functions and providing for the public health and welfare, and is engaged in developing raw water sources, storing water and distributing a reliable supply of potable water to its participating municipalities; and

**WHEREAS,** the Commission presently utilizes an IBM Maximo computerized maintenance management system (“CMMS”) which is critical to the Commission’s operations, but which does not meet the Commission’s current needs due to its complexity, expense and resource needs; and

**WHEREAS,** the Commission undertook a study to determine the necessary steps and costs to upgrade and properly implement the current CMMS, and determined that the upgrades needed will require major capital expenditures and personnel; and

**WHEREAS,** as a result, the Commission staff investigated alternative CMMS software and support solutions to replace the legacy Maximo system; and

**WHEREAS,** in December 2017, after an internal review of multiple CMMS systems, the Commission staff made a determination that eMaint, a Fluke Company (“eMaint”) is the best software and support provider that is capable of meeting the Commission’s current CMMS needs taking into account available financial and personnel resources at the Commission; and

**WHEREAS,** in December of 2017, the Commission purchased the eMaint CMMS software; and

**WHEREAS,** the Commission is in receipt of a proposal from eMaint for the provision of on-site training, data conversion, implementation and support services (collectively the “Implementation, Training and Support Services”) for its CMMS software in the amount of \$42,500; and

**WHEREAS,** the Commission staff has advised the Commission that eMaint is the only provider capable of implementing and supporting the eMaint CMMS software; and

**WHEREAS,** as a result of the foregoing, the Commission has determined that eMaint constitutes a sole source provider of the necessary Implementation, Training and Support Services; and

**WHEREAS,** the Commission desires to award a contract to eMaint for the provision of the necessary Implementation, Training and Support Services; and

**WHEREAS,** the award of this contract is necessary for the Commission’s efficient water treatment and delivery operations, the protection of the Commission’s water supply facilities, and the health, safety and welfare of the public; and



**WHEREAS,** the Chief Financial Officer of the Commission has certified that the funds will be available for this contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the North Jersey District Water Supply Commission that a contract(s) be awarded to eMaint for the provision of the Implementation, Training and Support Services; and

**BE IT FURTHER RESOLVED** that the Executive Director and General Counsel are hereby authorized to prepare a contract with eMaint pursuant to its proposal; and

**BE IT FURTHER RESOLVED** that the Chairman or Vice Chairman of the Commission is hereby authorized to execute a contract or other suitable agreement with eMaint and the Secretary of the Commission is authorized to attest to the signature of either the Chairman or Vice Chairman; and

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be maintained in the Office of the Executive Director and made available for public inspection.

Commissioner Ashkinaze offered a motion to adopt the resolution authorizing a sole source contract award to eMaint to provide software and support services for the Commission's computerized maintenance management system; seconded by Commissioner Ashkinaze and unanimously approved with Chairman Shotmeyer, Vice Chairman Burrell and Commissioners Ashkinaze, Kuser and Garofalo voting in the affirmative.

**Wanaque North Operating Account:**

Upon Chief Financial Officer Schaffner's certification of the attached bills and payroll transfers as being proper and accurate, Commissioner Ashkinaze offered a motion to approve the Wanaque North Operating Account in the amount of \$9,876,737.85; seconded by Vice Chairman Burrell and unanimously approved with Chairman Shotmeyer, Vice Chairman Burrell and Commissioners Ashkinaze, Kuser and Garofalo voting in the affirmative.

**Wanaque South Operating Account:**

Upon Chief Financial Officer Schaffner's certification of the attached bills and payroll transfers as being proper and accurate, Commissioner Ashkinaze offered a motion to approve the Wanaque South Operating Account in the amount of \$3,471,737.15; seconded by Vice Chairman Burrell and unanimously approved with Chairman Shotmeyer, Vice Chairman Burrell and Commissioners Ashkinaze, Kuser and Garofalo voting in the affirmative.

**Wanaque South Joint Venture Operating Account:**

Upon Chief Financial Officer Schaffner's certification of the attached bills and payroll transfers as being proper and accurate, Commissioner Ashkinaze offered a motion to approve the Wanaque South Joint Venture Operating Account in the amount of \$798,041.23; seconded by Vice Chairman Burrell and unanimously approved with Chairman Shotmeyer, Vice Chairman Burrell and Commissioners Ashkinaze, Kuser and Garofalo voting in the affirmative.

There being no further business, Commissioner Ashkinaze offered a motion to adjourn the meeting at 10:25 a.m.; seconded by Commissioner Kuser and unanimously approved with Chairman Shotmeyer, Vice Chairman Burrell and Commissioners Ashkinaze, Burrell and Garofalo voting in the affirmative.

Respectfully submitted,

Kim Diamond  
Commission Secretary